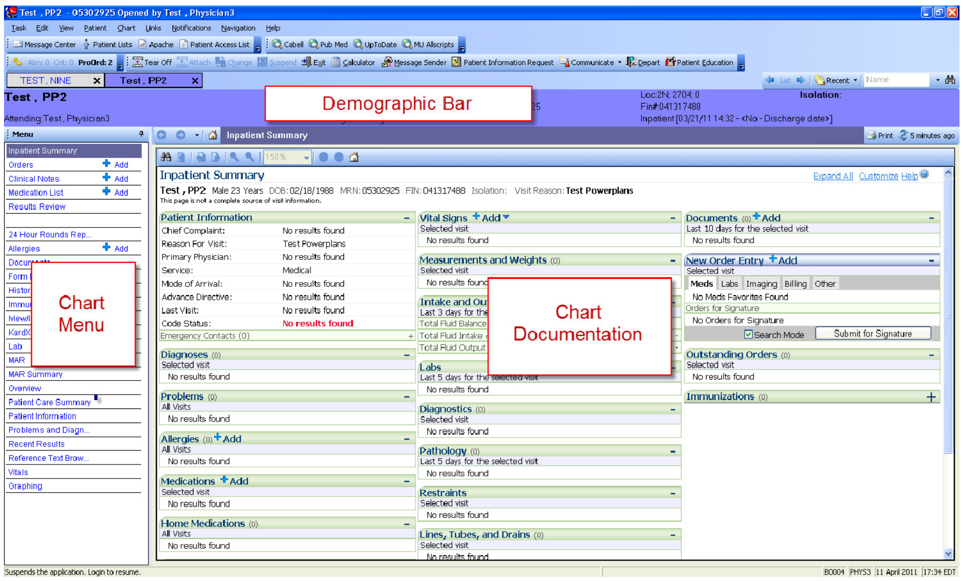
Notes

9. Navigating the Patient Chart

Patient Chart Overview

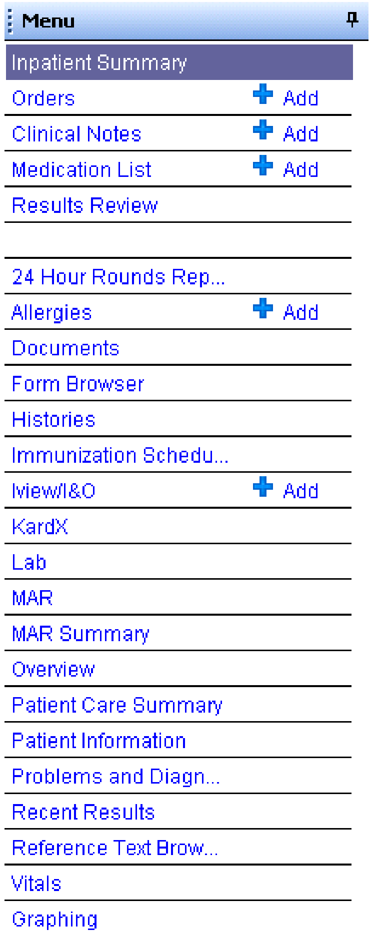
The Patient Chart is divided into three main areas: The Demographic Bar, the Chart Menu, and the Chart Documentation workspace.



Menu

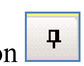
The Menu consists of the different sections of the patient's chart. Click any section in the menu to view that portion of the patient's chart in the Chart Documentation section of the window. The sections on the menu include the following components:

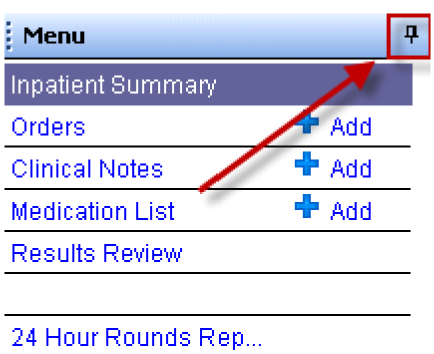
Notes



Pin and Unpin the Menu

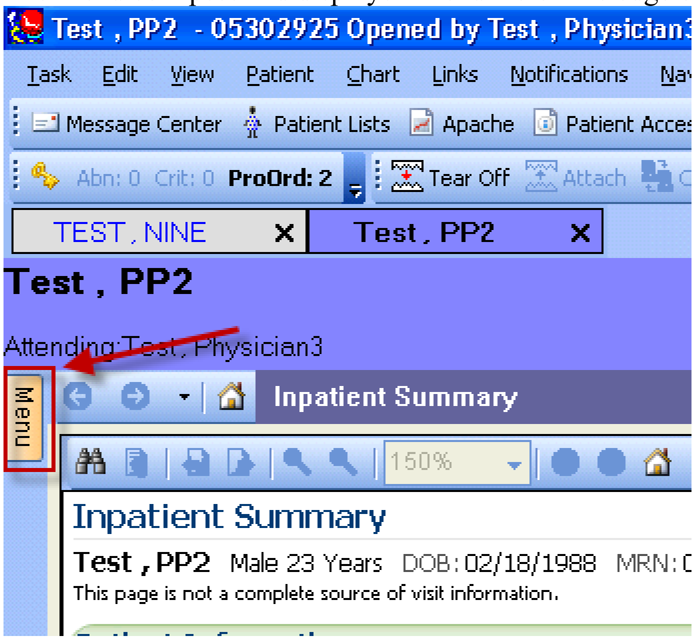
If you want to hide the Menu in order to expand the Chart Documentation workspace, follow these steps to pin and unpin the Menu.

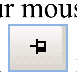
1. Click the tacked Push-Pin icon  on the right edge of the Menu to unpin and collapse the Menu display.



Notes

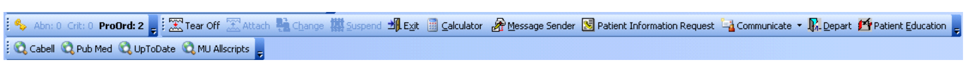
2. The Menu collapses and displays a menu tab on the edge of the Chart.



3. To reveal the menu, position the pointer over the Menu or click the Menu tab to expand it.
4. Select a chart component by clicking on the section in the expanded menu. The menu collapses after making the selection.
5. To pin the menu in place, position your mouse over the Menu or click the Menu and click the untacked Push Pin  icon to pin the menu in place.

Toolbars

The Organizer toolbar and the Action toolbars consist of buttons that are used to drive the functionality in the system or navigate you to tools in *Cerner PowerChart*.



Demographics Bar

The Demographics Bar is the colored band at the top of the patient's chart.

Notes

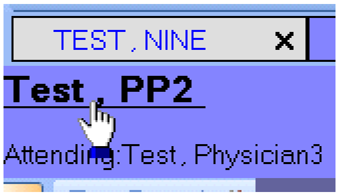
The Demographics Bar contains the patient's name, demographic information, and MRN, plus details about the patient's Allergies, Encounter, Location, and Visit Date.

Position your cursor over any of the following regions of the Demographic Bar to activate links to related information:

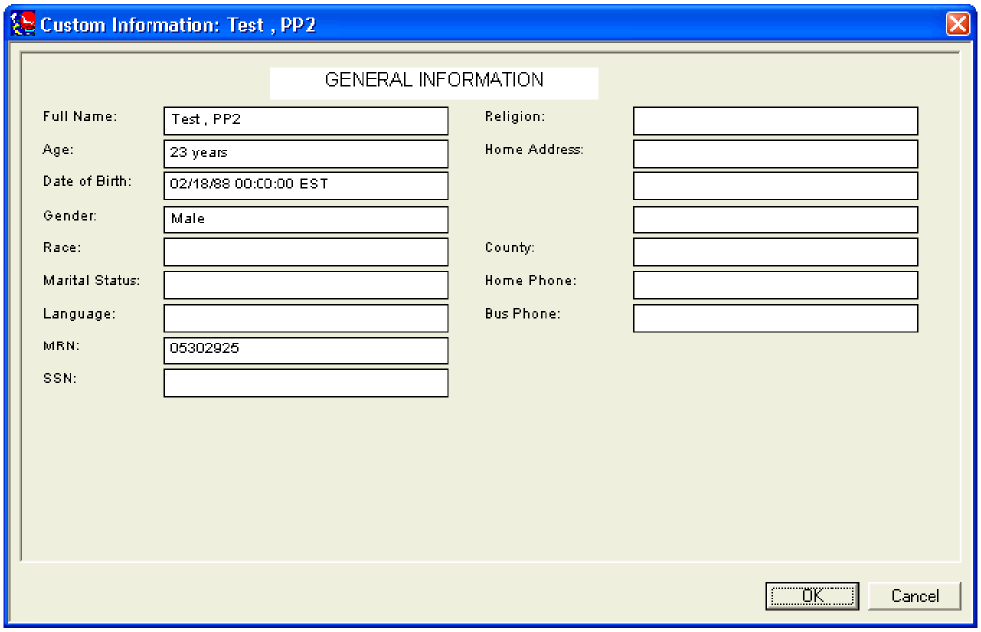
- Name
- Allergy
- Location

Patient Name Hyperlink

1. From the Demographic Bar, click the patient name link to view additional demographic information.



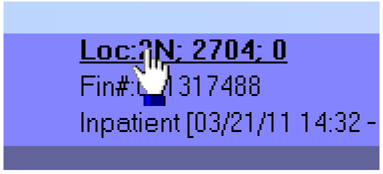
2. The Custom Information box opens.
3. Click OK to return to the chart.



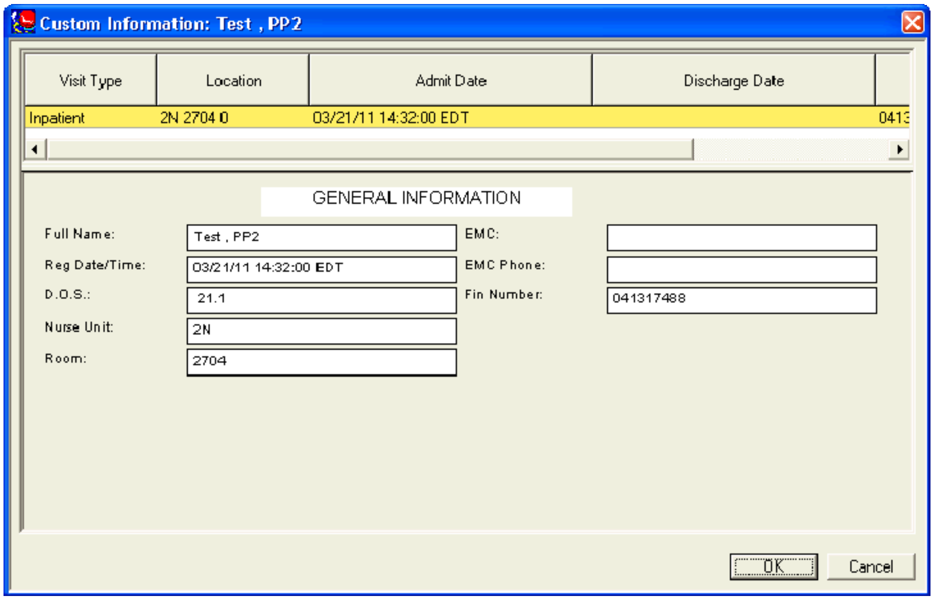
Notes

Location Hyperlink

1. From the Demographic Bar, click the location link to view additional information about the patient location and encounter.



2. The Custom Information box is displayed.
3. Click OK to return to the chart.

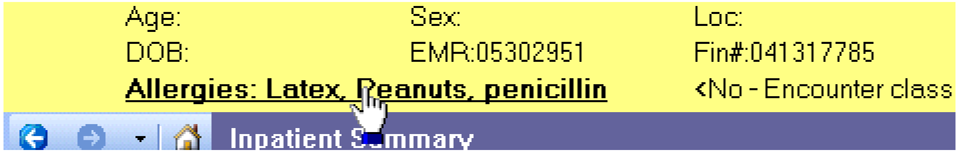


Allergy Hyperlink

Existing allergies are displayed in the Demographic Bar according to the following methods:

- Allergies are displayed based on the defined severity from highest to lowest.
- Allergies with the same severity are listed in alphabetical order.
- If the patient's allergy list exceeds the horizontal space available in the Demographic Bar, the system truncates the list. To view the complete list of allergies, position your cursor over Allergies in the Demographic Bar and a list is displayed.

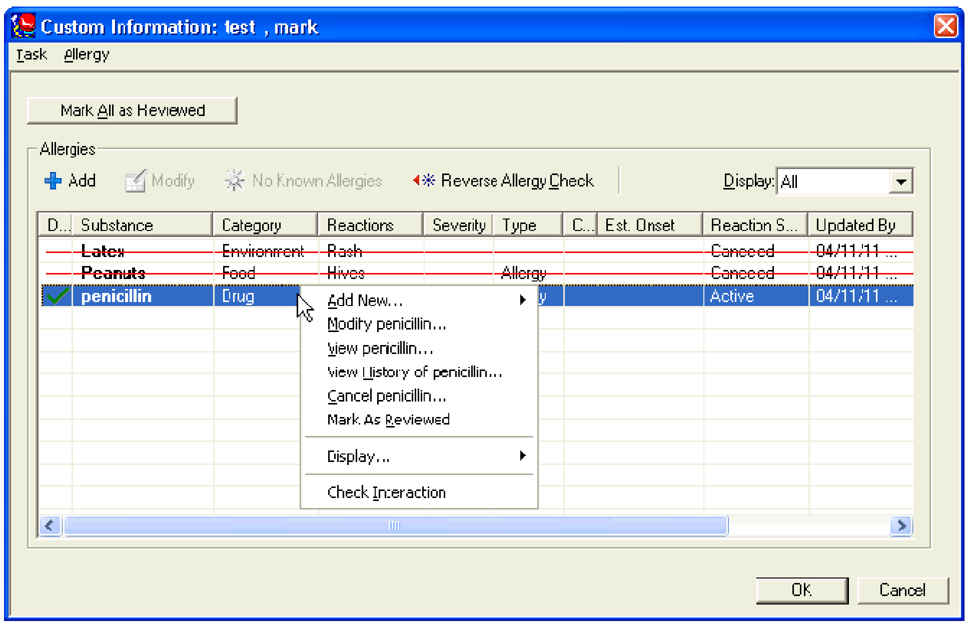
Notes



- If the patient does not have any allergies recorded, the Allergy List box displays Allergies Not Recorded.
- If the patient has No Known Allergies (NKA), the Allergy List box displays No Known Allergies.

To view more information and to modify a patient's allergies:

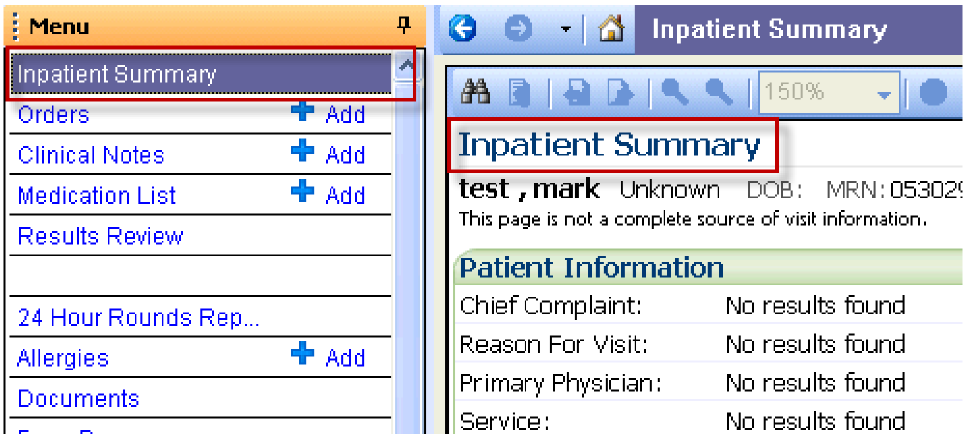
1. Click the Allergies link to open the Allergies window.
2. Right-click any allergy to view a list of actions.



3. Select the wanted action.
4. Click OK or Cancel to return to the Allergies window.
5. Click OK to close the Allergies window.

Chart Documentation Workspace

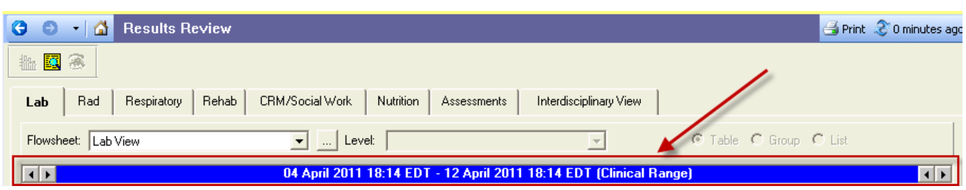
The chart documentation section shows a patient's chart information based on the section selected from the menu. By default, when opening a patient's chart, the Inpatient Summary is selected from the Menu and is displayed in the documentation workspace.



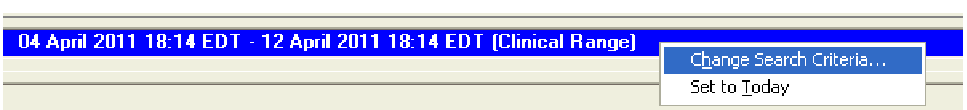
Search Criteria Bar

Frequently, data displayed in a patient's chart ties to a particular time frame or interval, such as medication administration or intake and output. Forms and documents also tie to a time frame based on when you created the items.

If the chart data ties to a time frame, *PowerChart* displays a Search Criteria bar below the Demographic Bar.



To change the Search Criteria, right-click the bar and select the Search Criteria option to edit the time frame.

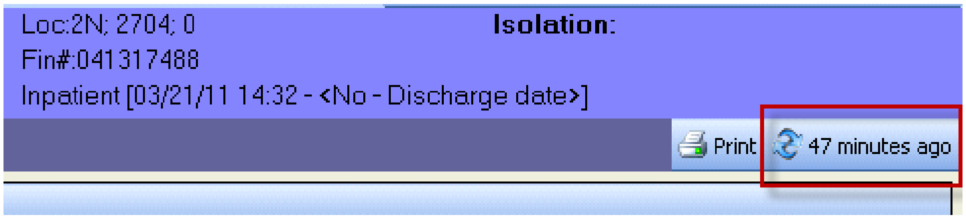


Notes

Refresh Button

The Refresh 

button reflects the time elapsed since the screen was last refreshed. Clicking the Refresh button refreshes the patient chart to show new information and updates the indicator. The Refresh button is located to the far right just under the Demographics Bar.



In the illustration above, the button displays *47 minutes ago*. In this instance, the information is up to date only as of 47 minutes ago. If the chart has been edited within the past 47 minutes, the edited information is not displayed in the patient chart. The user needs to click Refresh to display the updated information.

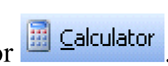
When navigating to a section in the Menu, click Refresh after the section is displayed in the documentation workspace in order for the latest information to be displayed.

Note: The Refresh button is a very important button in the system. Refresh often to make sure your data is up-to-date. Also, you must refresh each section of the Menu as you are navigating through the patient's chart.

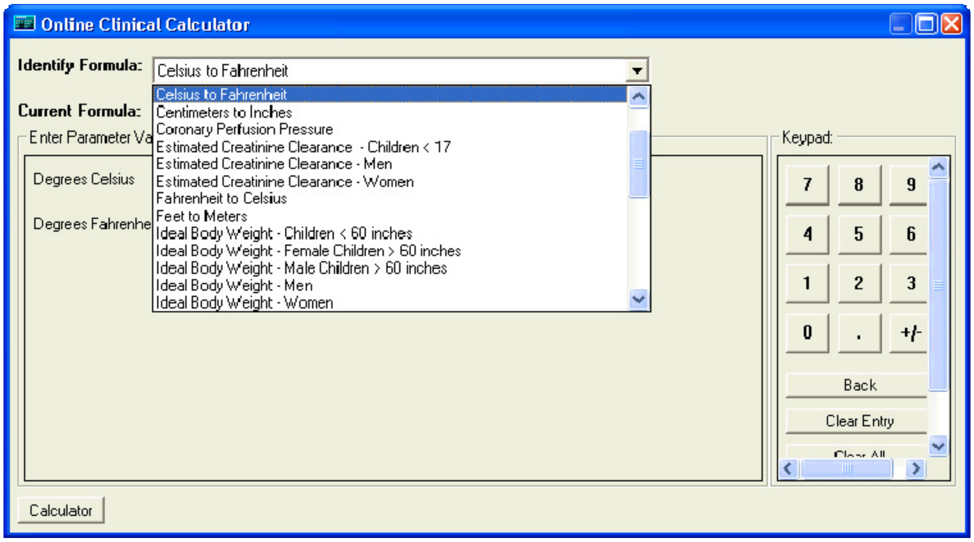
Clinical Calculator

There are approximately 30 pre-built formulas in the clinical calculator. One reason you might access the calculator is to convert inches to centimeters or pounds to kilograms.

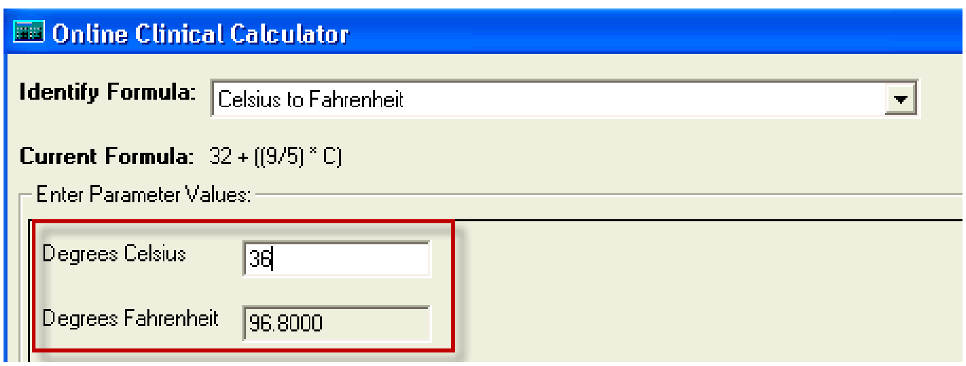
To access the calculator:

1. From the Action toolbar, click the Calculator 

.
2. Select from the formulas in the Identify Formula list. You need relevant patient information to complete the calculations.



3. Enter relevant data into the calculator as prompted. You can use your keyboard, or you can use the mouse to use the calculator keypad on the right to enter the information.



4. Calculations display as you enter the relevant information.

Note: Doing a calculation such as pounds to kilograms does not automatically populate the kilogram weight into the patient chart. Be sure to write down the calculation result so that you can enter it later.

5. When finished with the Clinical Calculator, close the window using the  in the upper right corner of the calculator.

Notes