
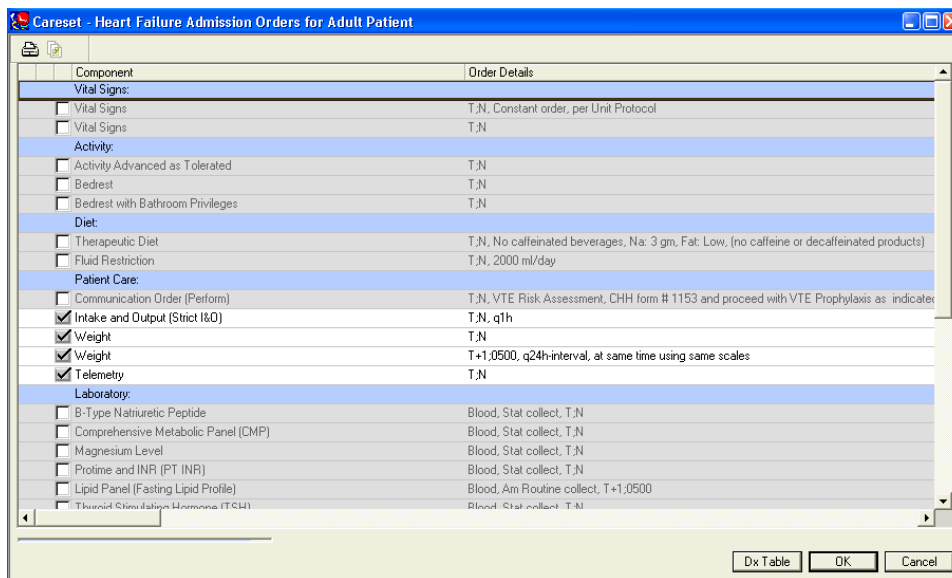


14. Order Sets

CareSets

A careset is a set of orders grouped together under a single title for the convenience of users. Sometimes they are referred to as panels, protocols, or workups. Care sets are created according to the specifications of each organization.

1. Click the New Orders icon. The Add Order window opens.
2. Select the careset in the same manner as any other orderable. Care sets are indicated by the care set icon . The Care Set window is displayed. Careset orders are included (displayed as pre-selected when the careset is selected), excluded (displayed as de-selected when the careset is selected) or required (displayed as included and the user cannot change).




3. Order sentences can be included to default the most commonly ordered information in the order details.
4. Modify order details for Components of the care set as needed. Order details are displayed in the details window and allow for modification when the item is selected in the careset window.
5. Click OK to save the care set, add it to the patient's profile, and return to the Add Order window. (Click Cancel to return to the Add Order window without saving.)
6. Click Done to return to the profile and sign the order.
7. After signing, click the As Of button to refresh the screen.

PowerPlan

PowerPlan is a care planning tool that is accessible through Orders in *PowerChart*. This tool allows you to manage orders, outcomes and interventions as they relate to a predefined plan of care.

PowerPlan has many assets, a few of which are:

- Proactive planning prior to activation.
- Proactive duplicate checking.
- Automatic or manual plan update options.

A Physician Order Set  is a typically an ordered *PowerPlan*. These order sets replace current pre-printed providers order sets, and they can include details such as nursing, medication, diet, and consult orders in a single order as relevant to the need.





Note: Select a problem/diagnosis and suggest a *PowerPlan*. When ordering, select a diagnosis or problem that is associated with the order and incorporated into the order details. This is especially important for outpatient orders for medical necessity checking.

You may also be able to click on a hyperlinked (blue, underlined) diagnosis to see suggested *PowerPlans*.

Clinical Dx	Code	Suggested
<input type="checkbox"/> Heart failure	428	NUR: Acute MI Nursing
<input type="checkbox"/> Other and Unspecified Angin...	413.9	NUR: Alteration in Comfort: Nausea
<input type="checkbox"/> <u>Painful Respiration</u>	786.52	NUR: Care of Post-Op Patient

PowerPlan Icons

The following are the most common icons and symbols you encounter when working with *PowerPlan*.

Symbol	Description
	Merge View - Allows proactive duplicate checking.
	Initiate - Activates plan orders, outcomes, and interventions.
	Discontinue - Discontinuation of Plan.
	Add to Phase - Allows Order, Outcome and Interventions to be added quickly.





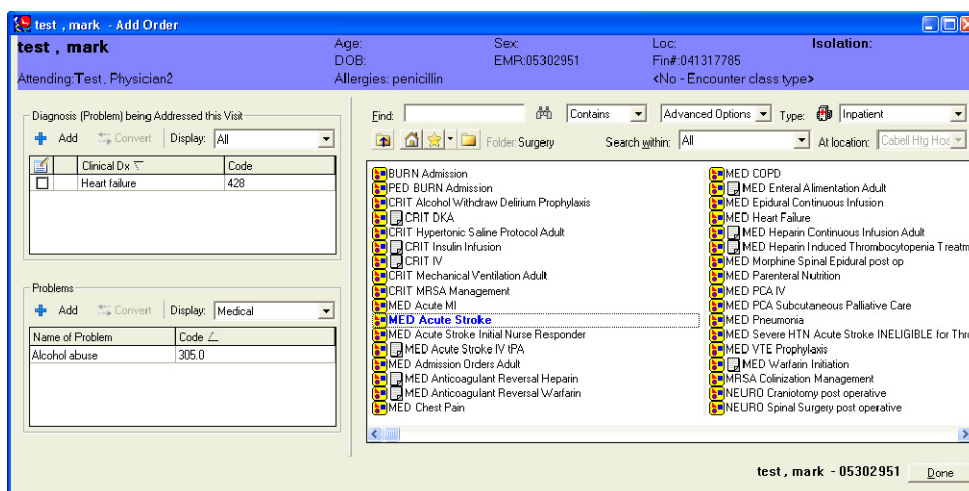
Review Excluded Components - Review those items excluded.

Ordering a *PowerPlan*

An order set, or *PowerPlan*, is a set of orders grouped together under a single title for your convenience.

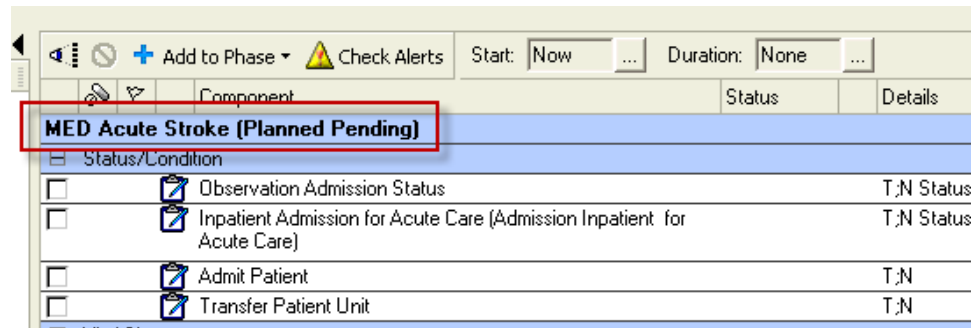
Complete the following to place a *PowerPlan* order::

1. Navigate to the Orders section of the patient chart menu.
2. Click Add  to open the Add Order dialog box. Enter the wanted order and click Search.
3. From within the search results, select the appropriate plan. A *PowerPlan* is indicated by the Physician Order Set icon . Click the order once and then click Done. The plan is added to the order profile.



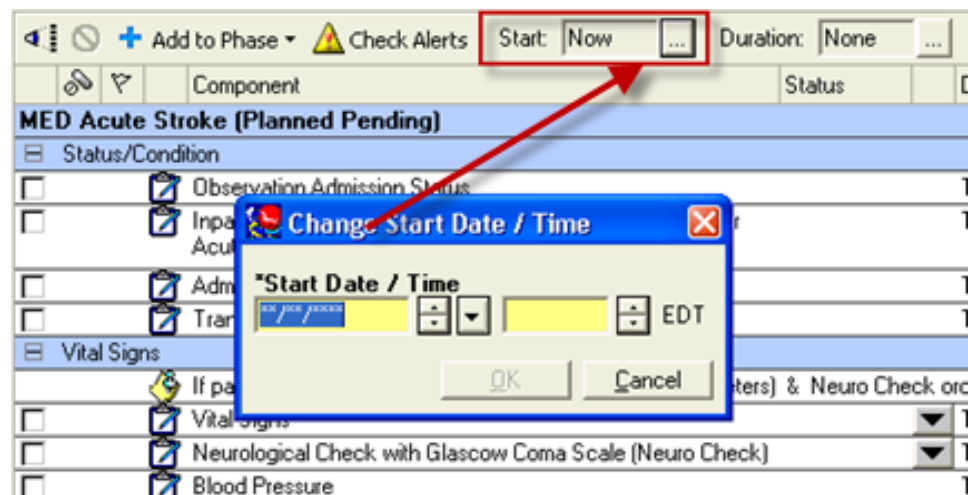
Note: Entering MED in the search box populates the window with multiple order sets. See appendix A for a list of all ordering names.

4. The Order Set displays Planned Pending. You can select or deselect the components of the order set as needed.



Note: Clicking Add to Phase allows you to add orders and Outcome and Interventions to the Order Set at any time.

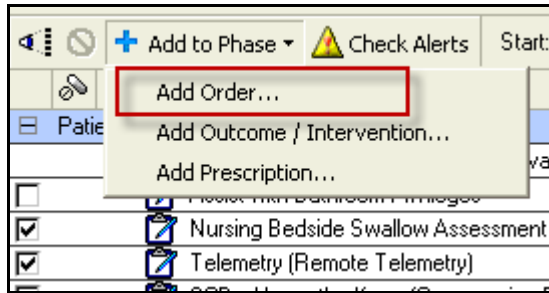
- You also have the option to change start and duration times in this window. To adjust the Start, click the ellipses (...) button next to the Start box.



- To adjust the Duration, click the ellipses next to the Duration box. You can select the amount and designate hours, minutes or days. Click OK.
- You can modify order details for components of the *PowerPlan* by clicking the wanted component. Order details display in the Details window and allow for modification when the item is selected in the *PowerPlan* window.

Add an Additional Order to a Phase

1. From the *PowerOrders* section, place a *PowerPlan* order.
2. In the Scratch Pad click Add to Phase, select Add Order.



3. The order entry window opens.
4. Search for the order or orders to add to the plan.
5. After the modifications and additions are complete, click Sign.

Note: In *PowerChart*, when you place a plan for post-op orders, you can place as planned and do so in advance.

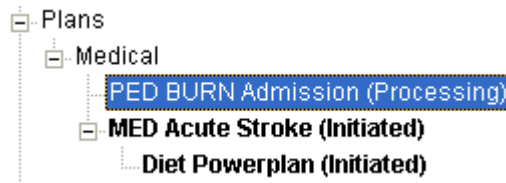
Signing the *PowerPlan*

When you save a *PowerPlan*, the plan remains planned until a user selects the Initiate button. One example of this workflow is when a physician places orders for a patient in the ED, but does not want the orders initiated until the patient is in the unit.

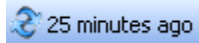
1. After placing the order or orders and completing the order details, click Orders For Signature and then Sign.



2. Notice that the order status is displayed as Processing.



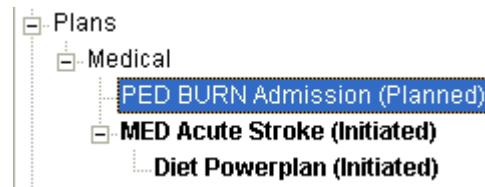
Refreshing the Screen



Click Refresh (circular arrows) to refresh the orders screen. The Refresh button displays the number of minutes since the last time the current screen was refreshed.

Note: Signing the plan without selecting the Initiate button, saves the plan but does not communicate all the orders to the appropriate departments.

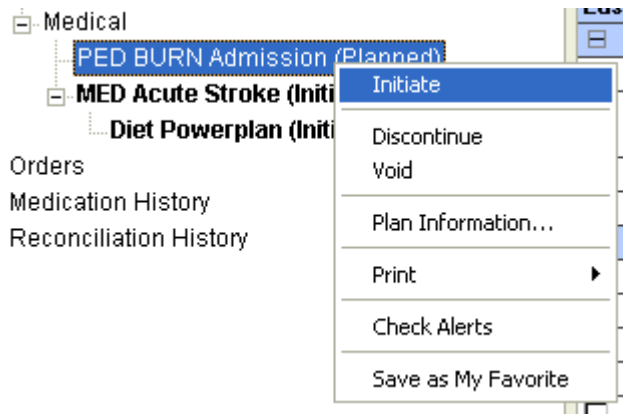
Once the plan has been signed and refreshed, it is displayed in a planned state in the View panel until the plan is initiated.




Initiating the Plan

A plan can be initiated one of several ways:

- Right-click the planned *PowerPlan*.

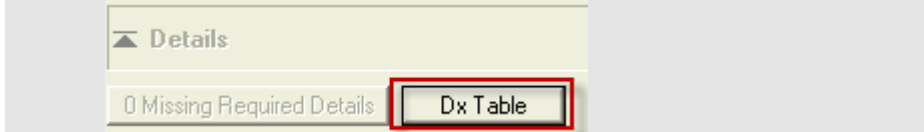


- By clicking Initiate  .

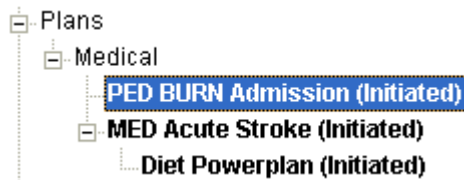
Note: Nursing and support staff can also initiate a plan.

1. At this time, the system prompts you to complete any order entry details required to process your order or orders (just like completing any other order).
2. Click Orders for Signature.
3. Review the order and click Sign.

Note: PowerPlans can still be associated to a diagnosis by clicking Dx Table, and making the appropriate selections.



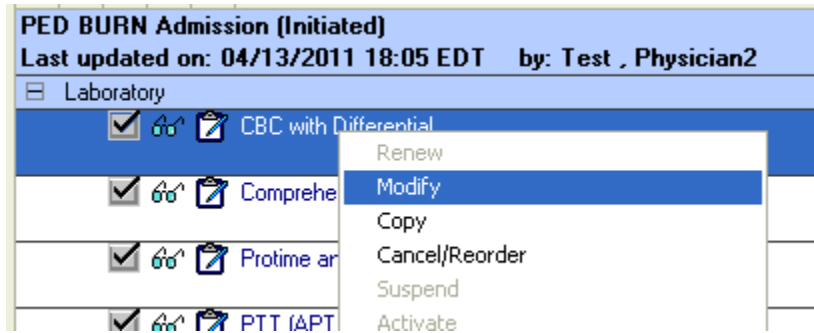
4. Click Refresh. The *PowerPlan* now displays in an Initiated state.



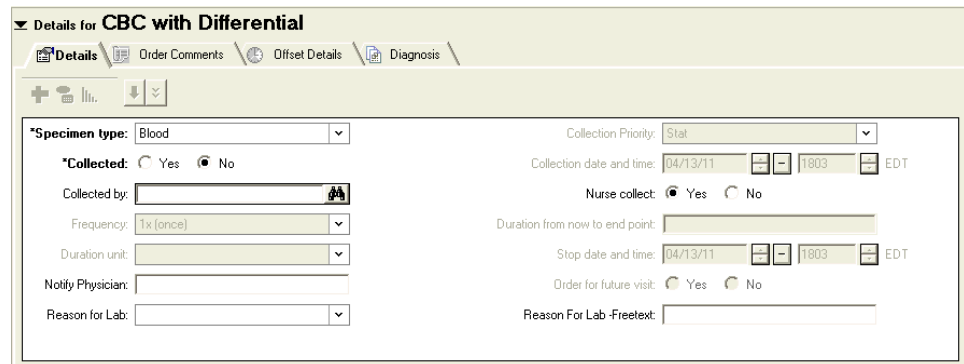
5. Plan orders are displayed in the order profile once added.

Modify a Planned Order

1. From the *PowerOrders* section, select the initiated *PowerPlan*.
2. Right-click the order and select Modify Planned Order.




- The order details window is displayed and is available for modification. Complete the modification as you would with any other order.

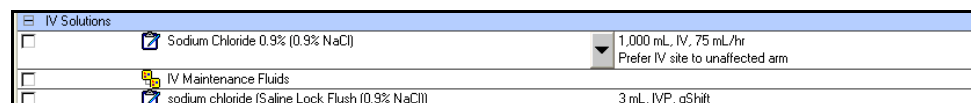


- Click Orders For Signature.
- Click Sign and then Refresh the page.

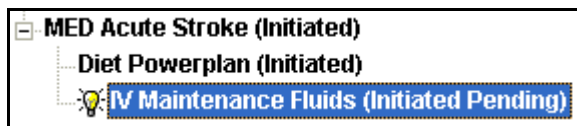
Working with *PowerPlan* Sub-Phases

A sub-phase is a single-phase plan that is added as a component to another plan. Notice that it is nested beneath the plan it is associated with and it follows the actions of the plan. An example of a Plan with Sub-Phases is the Hospitalization Order set and Alcohol withdrawal.

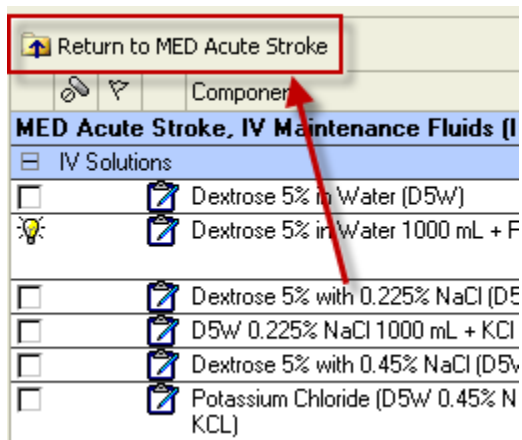
- From the *PowerOrders* section, place a *PowerPlan* order.
- Select the Sub-Phase option. Sub-Phases are indicated by an  icon.



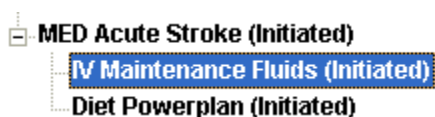
- The status of the Sub-Phase is Initiated Pending.



4. Select the orders wanted from the subphase, and then you can return to your original *PowerPlan*.



5. Complete and sign the *PowerPlan*.
6. The Sub-Phase is listed under the main *PowerPlan*.

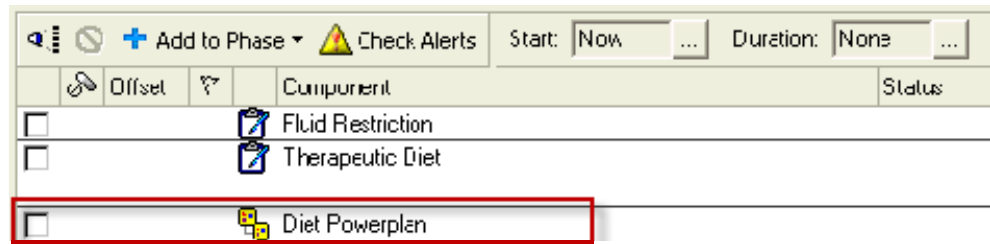


Note: This example was in a status of Initiate Pending because the original *PowerPlan* was already initiated. If the original *PowerPlan* was not initiated, it would be in a status of Planned Pending and need to be initiated.

Discontinue a Phase

When placing a *PowerPlan* you can discontinue a single Sub-Phase within the *PowerPlan*. For example, when placing an MED Chest Pain plan the Diet Powerplan Sub-Phase can be discontinued before signing.

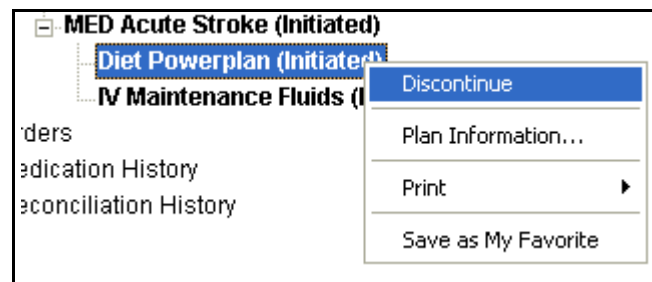
1. From the *PowerOrders* section, place a *PowerPlan* order.
2. Verify that the Sub-Phase is deselected before signing the *PowerPlan*.



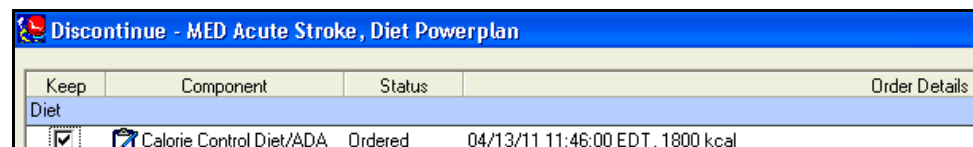
Discontinue an Initiated *PowerPlan*

Complete the following steps to discontinue an initiated plan:

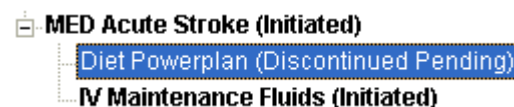
1. From the View window, locate the *PowerPlan* you want to cancel and right-click.



2. Click Discontinue.
3. Select the orders you want to discontinue and click Ok.



4. The plan goes into a Discontinue Pending phase.



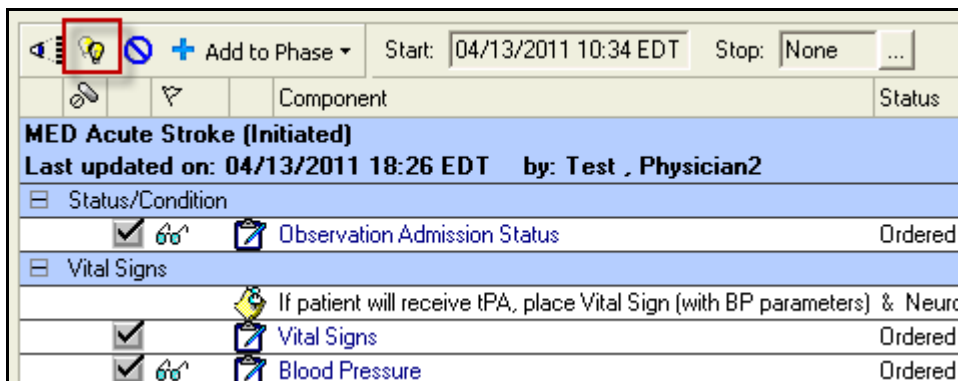
5. Click Orders for Signature.
6. Click Sign and then Refresh the page. The plan is now in a Discontinued phase.

- ☐ MED Acute Stroke (Initiated)
 - ☑ Diet Powerplan (Discontinued)
 - ☑ IV Maintenance Fluids (Initiated)

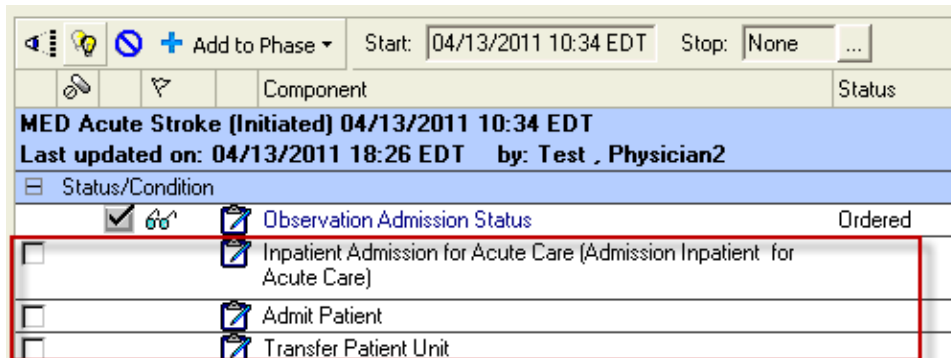
Note: A planned status is done prior to the event and is not acted upon. The initiated status is carrying out the orders.

Viewing and Selecting Excluded Components

- To view order set components not previously selected, click the double-light bulb icon on an initiated plan.



- When selected, the additional order set components display.



- A provider can now add to one or more of the components not previously selected, and complete and sign the order set.