

CREDENTIALING CRITERIA

Stand-alone Privileges

I. CRITERIA FOR APPLICATION

- A. Completion and submission of the requirements delineated by credentialing service per requested position.
- C. A written statement of need.

II. PRIVILEGES TO BE CREDENTIALIED

- A. Medical record/information access: This privilege may be granted upon demonstration of need for one of the following purposes:
 - a. Continuity of care
 - b. Legitimate research
 - c. Utilization management or performance improvement under the auspices of an organization or committee previously authorized to perform performance improvement in the Hospital.

The Hospital Credentials Committee shall have the right to limit this privilege to specific information or specific portions of the medical record.

- B. Demographic information access: This limited privilege may be granted upon demonstration of need to obtain this information for billing purposes only, and only for patients for home services have been rendered by applicant's employer or supervisor.

III. PRIVILEGES NOT TO BE CREDENTIALIED

The privileges to be granted are limited to only those described above. Any additional privileges shall only be granted upon the applicant meeting the necessary credentialing criteria for those privileges established by the Hospital Credentials Committee.

IV. RENEWAL OF PRIVILEGES

The privileges are to be renewed annually. At that time, the following must be provided:

- A. Completion and submission of the requirements delineated by credentialing service per requested position.

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V. TERMINATION OF PRIVILEGES

Privileges will be terminated for any of the following reasons:

- A. Failure to renew within 60 days of expiration date of current privileges (reapplication may be made after such termination).
- B. Misconduct or non-compliance with hospital policies and procedures or failure to function within the limitations of the privileges granted.
- C. Change in employment status.

Originated: 2/1998

Reviewed: 01/2000
09/2003

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